



Date of Memo: December 03, 2024  
Current Meeting: December 12, 2024  
Board Meeting: December 19, 2024

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** President and CEO Jennifer Pyrz  
**FROM:** Project Manager Rachel Wilson  
**SUBJECT:** Consideration and approval of the Far Eastside Bus Stop Improvements Design Services Task Order

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**ACTION ITEM A – 7**

**RECOMMENDATION:**

It is recommended that the Board of Directors authorize the IPTC’s President and CEO to execute a task order with Kimley-Horn for design and engineering services for the Far Eastside Bus Stop Improvements Project in an amount not to exceed \$623,914.

**BACKGROUND:**

IPTC awarded a three-year on-call Architectural & Engineering Services Agreement with Kimley-Horn and Associates Inc. in July 2023 (RFQ 23-03-475) for street design and civil engineering services. This task order will be made in accordance with the terms and conditions of this professional services master agreement. IPTC has two available on-call firms for professional design and engineering services. Kimley-Horn was selected based on past performance.

**DISCUSSION:**

IndyGo has a long-range plan to improve local bus stop accessibility throughout the city, and this design project is the next package of improvements. Kimley-Horn will be responsible for design services for the Far Eastside Bus Stop Improvements Project, which includes survey, plan preparation, compliance with ADA guidelines, cost estimating, land acquisition services, and bidding and construction support for improvements to 59 local bus stops on the far eastside of Indianapolis. A map of the project area is included as *Figure 1: Project Area* on the following page.

**ALTERNATIVES:**

The Board could choose not to approve, resulting in unused Federal funding.

**FISCAL IMPACT:**

This expenditure was anticipated and is covered in the Capital Budget with the grant funding available from an FTA 2023 Areas of Persistent Poverty Grant (AoPP).

**DBE DECLARATION:**

Kimley-Horn’s proposal includes 47.0% DBE commitment with participation from:

- JQOL (MBE) 18.1%
- Resolution Group (WBE) 29.6%
- Overall DBE contract goal is 12%.

